



MARK T. DOCTAMA


SEO ASSISTANT & WEB DESIGN EXPERT



CONTACT ME

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KEY COMPETENCIES

-Team Management

- Business Development

-Marketing

- Advertising

-Strategic Planning

-Local SEO Experts

Web Design/Wordpress

SEO TOOLS

-Google Analytics

-Google Search Console

Google Tag Manager

-Site Map

-Indexer

-Google Trends

-Semrush

-Screaming Frog

-Google Ads

-IFTTT

-Buffer

-Pictory Ai

-Gstack

-Ahref

-GTMetrix

-Rank Math

PERSONAL PROFILE

An SEO Assistant and Web Design Expert with 4 years of experience in various tasks. A tech-savvy and problem solver that you can rely on. Enthusiastic individual with superior skills in both team-based and independent capacities.

WORK EXPERIENCE

SEO Assistant & Website Designer

John and Jacob Pest Control Services | 2020-2024

- Maintained a positive work ethic and commitment to providing excellent service.
- Coordinates and implements assigned tasks to SEO team members.
- Trained and managed the team on how to be more productive in the company
- Creating a Digital Strategy for local clients needs to provide higher ROI or conversions

SEO Assistant

EDSEO Agency | 2020 - 2023

Team Management

Prepared detailed reports

- Organizes and plans essential central services
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SEO Assistant

Laptop Repair Sydney | June 2020 - July 2022

Handling SEO Tools (Syndwire & IFTTT)

Creating Web 2.0 & Social accounts

Creating Videos

Off-page and On page optimization

CHARACTER REFERENCE

Available Upon Request

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

MARK T. DOCTAMA
APPLICANT